

Please make sure you sign this form before bringing it in.

**Client Information** Today's Date: \_\_\_\_\_

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

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Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

- - / / M F

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SSN \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**Responsible Party Information**  **Second Adult**  **Not Needed**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

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Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

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SSN \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_

**Insurance Information or copy of card**  **EAP - No information needed**

Primary insurance carrier:  Medicare  Medicaid  Champus  ChampVA  Group  FECA  Other

Insured's ID Number: \_\_\_\_\_ Insurance Company: \_\_\_\_\_

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Insured's Last Name \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ SSN \_\_\_\_\_

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Insured's Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Insured's Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: M F

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Employer's or School's Name \_\_\_\_\_

Yes No

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Insurance Plan Name \_\_\_\_\_ Is there another Health Plan?

Yes No

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**Insured's or Authorized Person's Signature** \_\_\_\_\_ Accept Insurance Assignment?